



COVID-19 treatment plan

In the event of someone becoming unwell with suspected COVID-19 symptoms while at the hall you should:

- a) Send them home immediately.
- b) Ask other members of your group to provide their contact details if you do not have them.
- c) Ask the rest of your group to leave the premises, observing the usual hand sanitising and social distancing precautions.
- d) Advise them to launder their clothes when they arrive home.
- e) Inform the Bookings Secretary and Cleaner (contact details on display).
- f) If the unwell person needs to wait for a lift: -
 1. Remove them to the **isolation waiting area, which is in the ladies toilets**, where all items required below are located and labelled for use.
 2. Put on a mask, face shield, gloves & apron to protect yourself.
 3. Provide them with a bottle of water, tissues, a plastic rubbish bag, a bowl of warm water & soap for handwashing & paper towels.
 4. Once they have been collected:
 - a. Remove gloves, apron and face mask to the rubbish bag(*).
 - b. Leave face shield on top for disinfection.
 - c. Wash your hands for at least 20 seconds with warm soapy water.
 - d. Once home - launder all your clothes and wipe down and disinfect your car if used.

*Note that the waste should be double bagged and kept for 72 hours before being collected.